

November 14, 2003

TO: Board of Selectmen, Sewer Commissioners

FROM: Walter Foster, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

November 17, 2003
MEETING BEGINS AT 7:00 P.M.

I. CITIZEN'S CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III. PUBLIC HEARINGS & APPOINTMENTS

1. **7:02 BRIAN BENDIG, INTERVIEW FOR HISTORIC DISTRICT COMMISSION –**
Enclosed please find the recommendation of the VCC for elevation of Mr. Bendig to Full Member of the Historic District Commission, for Board consideration
2. **7:05 214 NEWTOWN ROAD, CHAPTER 61A-** Enclosed please find correspondence in the subject regard, for Board consideration.
3. **7:10 SITE PLAN AMENDMENT, 01/06/99-368, OLD MILL DEVELOPMENT TRUST, 65 POWDER MILL ROAD –** Enclosed please find correspondence in the subject regard, for Board consideration.
4. **7:30 BOARD OF HEALTH OVERSIGHT MEETING.**
5. **8:00 TRANSPORTATION ADVISORY COMMITTEE OVERSIGHT MEETING.**
- 6A **8:30 OUTDOOR LIGHTING COMMITTEE –** Enclosed please find materials in the subject regard.

IV. SELECTMEN'S BUSINESS

6. **COMMUTER LOT PARKING OPTIONS –** Enclosed please find materials in the subject regard, for Board consideration.
7. **POLICY DISCUSSION, TRANSFER STATION CAMPAIGNING –** Enclosed please find materials in the subject regard, for Board consideration.
8. **DISCLOSURE FORMS –** Enclosed please find three Disclosure forms submitted by the Cultural Council, for Board consideration.
9. **EAGLE SCOUT COURT OF HONOR, DENIS NOTHERN –** Enclosed please find notice of Court of Honor for Denis Nothern, for Board assignment.
10. **EAGLE SCOUT COURT OF HONOR, CHRISTOPHER S. BURROUGHS –** Enclosed please find notice of Court of Honor for Christopher Burroughs, for Board assignment.

11. **TOWN MANAGER'S ANNUAL REVIEW** – Selectman Shupert will present the Town Manager's FY03 review for Board consideration.
12. **ALG UPDATE** – The Chairman will update the Board on the latest ALG Meeting.
13. **JTAC CONSULTANT RFP**- The Chairman will update the Board on the status of the RFP for a JTAC Consultant and seek Board direction in this regard.
14. **PUBLIC SAFETY FACILITY WATER HOOK-UP FEE** – Enclosed please find materials the subject regard, for Board consideration.
15. **OTHER BUSINESS**

V CONSENT AGENDA

16. **ACCEPT GIFT** – Enclosed please find a request from the Elizabeth White Fund asking the Board to accept additional gifts of money to the White Fund, received in memory of Patty Sanford.
17. **APPOINTMENTS TO THE COUNCIL ON AGING** – Enclosed please find recommendations from the VCC for appointment of Stephen Baran and Gena Manalan to the Council on Aging, with terms to expire 6/30/04.
18. **SITE PLAN SPECIAL PERMIT #06/02/87-284 AMENDMENT, 976 MAIN STREET** – Enclosed please find a request for approval of a proposed amendment to the subject Site Plan, along with staff comments, for Board consideration.

VI. TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

19. There will be a need for Executive Session – Enclosed please find materials in the subject regard.

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Dec. 1, Site Plan 1 & 19 Maple Street Mantuori Realty Trust
Dec. 15

GOALS 2003-2004

1. Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Walter/Peter)
3. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision (Trey/Peter)
4. Towne Building Reuse (Bob)
5. ALG process be used for purpose of Budget Planning for FY04 Walter/Trey)
6. Process Planning for "Life after NESWC" (Peter) Implement Chairman Round Table – (Peter)

7. Joint IT process-organizational change (Walter/Dore/)
 8. Middlesex Pension Alternatives (Walter)
 9. Public Safety Facility (Dore'/Trey)
- GOALS carried forward**